Queens Park Surgery

24 The Pantiles

Billericay

Essex CM12 0UA

Tel: 01277 626446

Email: [admin.mailboxf81222@nhs.net](mailto:admin.mailboxf81222@nhs.net)

**Allowing Others to Speak on Your Behalf**

Due to patient confidentiality, we are unable to discuss any aspect of a patient’s medical record with anybody other than the patient, without express consent, except for someone holding a valid Health and Welfare Power of Attorney, or the parent of somebody aged under 13.

If you would like to consent for someone else to be able to discuss your medical records with practice staff, please indicate this on the form below and provide your photo ID.

**PLEASE NOTE: This form must be completed and signed by the patient giving permission for access to their record. Any incorrectly completed forms will not be processed.**

**Patient name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Patient D.O.B\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

I hereby give permission for the surgery to discuss all aspects of my medical records with the following people until such time that I revoke this instruction in writing.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **D.O.B** | **Relationship to Patient** | **Telephone Number** | **Also a patient at the surgery?** |
|  |  |  |  |  |
|  |  |  |  |  |

Signed (by patient): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Next of kin/Emergency Contact**

|  |  |
| --- | --- |
| Name |  |
| Contact number |  |
| Relationship to patient |  |

**For practice use only**

|  |  |  |
| --- | --- | --- |
| The patient’s NHS number: | | Patient ID Provided: |
| Identity verified by: | Date: | Method of verification:  Called and confirmed consent with the patient🞏  Photo ID 🞏 |
| Added to patient S1 home screen: | | |
| Patient consented to sharing of information read code added (Y3358): | | |
| Notes/ comments: | | |